

# Adolescent & Family Counsellors Association, Inc.

## MINUTES of AFCA EXECUTIVE MEETING Friday 7<sup>th</sup> August, 2009 Darling Harbour, Sydney

Meeting opened at 11.00am

Chairperson: Grahame Williams

Minutes taken by: Lesley Withey

### Welcome & Introductions:

Present: Grahame Williams, Melinda Abdul Rahim  
Lesley Withey and Joanne Khurana

### Apologies:

Clayton Rodgers

### Confirmation of Minutes of the last Executive meeting on 8<sup>th</sup> May 2008

- The previous Minutes were read and accepted by and Mel

### Business arising from previous minutes:

- Mel will enquire about AFCA public indemnity insurance before 2009 annual conference.

### General Business

- Mel and Jo will collaborate to develop a new way of recording transactions of monies received from new members to avoid confusion.
- Jo will develop a Membership Certificate for all AFCA members and these will be distributed at the 2009 Annual conference. Each member will have a membership number on their certificate to display in their work place if they desire to so.
- Proxy and Motion forms will be emailed out by Lesley by Wednesday 12<sup>th</sup> August so respondents can email me back with enough time before the annual conference to have an Agenda ready for the AGM.

2009 Conference:

- Vicki White will be developing a Certificate of attendance for those participating in the conference.
- Through the difficulties of the lack of funding for this 2009 Conference the 'Western Sydney Region' has worked tirelessly to make this a premium event. Jo has fed back to the Executives at each Meeting to inform us of their difficulties and struggles of the process..Good on you all for doing a great job under financial duress.

**New Members**

**Hunter:** 0

**Country Region:** Lucinda Rhook, and Chris Blackmore (from Y.E.S.)

**Western Sydney Region:** 0

**Inner Metropolitan:** David Citer

**Any other Business**

- Lesley to find a new executive meeting place that is more central and convenient around the Rocks or Circular Quay.
- Lesley to phone David Citer and enquire if he is interested in the 2009 conference

**Date of next Meeting**

- The next meeting will be the Annual General meeting and will be held on Thursday 27<sup>th</sup> August at The Log Cabin, Memorial Drive, Penrith, NSW

**Meeting Closed: 1.15pm**

Thank you to our members who attended the Executive AFCA meeting