

# Adolescent & Family Counsellors Association, Inc.

## MINUTES of AFCA EXECUTIVE MEETING Friday 6<sup>th</sup> November, 2009 “Blackbird Café” Cockle Bay, Sydney

Meeting opened at 11.19am

Chairperson: Grahame Williams

Minutes taken by: Lesley Withey

### Welcome & Introductions:

Present: Grahame Williams, Melinda Abdul Rahim  
Lesley Withey, Joanne Khurana and Michael Burke

### Apologies:

None

### Confirmation of Minutes of the last Executive meeting on 7<sup>th</sup> August 2009

- The previous Minutes were read and accepted by and Mel and Grahame

### Business arising from previous minutes:

- Mel looked into and has covered AFCA executives, conferences and small events through AON insurance for \$563.21
- All membership numbers are to be added to any payments being sent to Mel or Jo as this lessens the confusion of who is making the payment
- Mel has signed the Annual statement for the certificate of Compliance and will send them to Fair Trading within the next week

### General Business

#### 2009 Conference:

- Lesley spoke of the preliminary regional meetings the Inner metropolitan Region have had around organizing the 2010 conference. It has been decided that conference will be at “The Collaroy Centre” on the Northern Beaches.
- Mel paid a \$600 deposit to the “Collaroy Centre” for the AFCA 2010 conference.

## Christmas Party 2009

- The annual AFCA Christmas Party will be held at the “Blackbird Café” at Cockle Bay Darling Harbour from 1pm – 3pm. We are all looking forward to seeing you to celebrate the end of yet another year at AFC’s.

## New Members

**Hunter:** 0

**Country Region:** 0

**Western Sydney Region:** 0

**Inner Metropolitan:** 0

## Any other Business

- The training for all AFC’s for 2010 were discussed and March is the tentative month at this stage. Each Executive member is looking into facilitators that would be interesting and age appropriate for the day. If any AFC’s know anybody that would be interesting to hold a group please let an Executive know so this can be followed up

## Date of next Meeting

- The next meeting will be held the day of our Christmas party at the “Blackbird Café” on the 4<sup>th</sup> December

## Meeting Closed: 1.15pm

Thank you to our members who attended the Executive AFCA meeting