

Adolescent & Family Counsellors Association, Inc.

MINUTES of AFCA EXECUTIVE MEETING

Thursday 4TH October, 2007
Anglican Church, 27 Richmond Road Blacktown.

Meeting opened at 10.40am

1. Attendance:

Present at the meeting:

Chairperson:	Meg Benson (arrived 11.25am)
Membership Officer:	Joanne Khurana,
Secretary:	Lesley Withey
Vice Chairperson:	Grahame Williams
Treasurer:	Melinda Abdul Rahim,

2. Apologies:

Ingrid Wells, Sue Huehn

3. Minutes of the Previous Meeting on 25.05.07

The previous Minutes were accepted without amendment.

Moved: Grahame Williams Carried

4. Business arising from previous minutes:

There was no business arising from the previous meeting

5. Correspondence

5.1 Correspondence was received from the Department of Community Services with sponsorship monies of \$3500 to assist with the 2007 AFCA Conference.

5.2 A letter thanking DOCS for the Sponsorship was sent by Grahame Williams

It was moved that the inwards correspondence be accepted and the outwards correspondence be endorsed.

Moved: Grahame Williams Seconded: Lesley Withey Carried

6. Reports

6.1 The Treasurer tabled regular financial reports and accounts for payment and incoming fees and DOCS money for sponsorship.

Due to the conference monies and refunds and change over of Executive it was held over till next meeting for a more accurate figure of AFCA's net worth. It was however regarded as being in a good financial position.

Moved that the Treasurer's report be accepted and accounts approved for payment

Moved: Jo Khurana Accepted Grahame Williams Carried

6.2 The Membership Officer stated that AFCA now have a total of 20 agencies registered as members.

With new members being:

Hunter: Kate Rydge, Clayton Rogers, Linda Johansson
Kristy Durand

Country Region:

Western Sydney Region:

Inner Metropolitan: Lesley Withey and Felicity Garland

Moved that the Membership Officers report be accepted.

Moved: Melinda Abdul Rahim. Seconded: Lesley Withey Carried

6.3 2008 Conference:

There was no discussion or decision made for the fees for the 2008 Conference as yet, although this will be decided and announced by June 2008. Conference committee will be asked to make reports on progress in the New Year.

7. General Business

7.1 DoCS funding:

AFCA received an amount of \$3500 as Sponsorship money from DoCS which helped pay for the 2007 AFCA conference.

7.2 2007 Christmas Party:

Our 2007 Christmas party will be held at the 'Star City Casino' Restaurant on 14th December at 12.30. The cost will be less than \$30. Lesley was given an estimation of about \$27.90 for the smorgasbord. Will check finer details before telling members.

Action: Secretary

7.3 Membership Fees:

It was decided the early bird fee of \$50 for members stay the same as last year. This means registering before the end of the financial year.

For any services that have multiple AFC's, it was decided that the first two AFC's pay \$50 each, then all other AFC's in the service will only pay half the normal fee of only \$25 each thereafter. This is to encourage services with multiple AFC's to join the association at a reduced rate. The \$25 fee will be regardless of the early bird payment of the first two AFC's joining within the service.

Moved: Lesley Withey Seconded: Jo Khurana Carried

7.4 Conference Fees

Non members of AFCA (but eligible to be AFCA members) will be charged a fee to attend the conference in 2008. The fee TBA.

Moved: Lesley Withey Seconded: Grahame Williams Carried

7.5 Mel & travel Costs:

It was discussed and decided that AFCA will pay for Mel's accommodation and meals when she attends all Executive meetings in Sydney.

Moved: Jo Khurana Seconded: Grahame Williams Carried

7.6 Executive Meetings:

Morning tea and luncheon costs to be covered by AFCA when executive members meet.

Moved: Lesley Withey Seconded: Jo Khurana Carried

7.7 AFCA Training day

The executive committee are looking into organising a training day in March 2008 with Rosa Bologna facilitating her expertise of sand play. Because it was such a success at the AFCA Conference in August, and there has been ongoing interest by all members we decided to approach Rosa to have another day for all AFCA members.

Action: Membership Officer.

7.8 Executive Meeting dates until the end of the financial year:

4 th October	2007	(held at Blacktown)
14 th December	2007	(to be held at Star City Casino, 10.30)
20 th March	2008	(TBA)
5 th June	2008	(TBA)

8. Any other Business

Nil

9. Date of next Meeting

14th December at 10.30 at Star City Cafe

10. Meeting Closed:

Thank you to our members who attended the Executive AFCA meeting
Meeting closed at 13.08pm.