

Adolescent & Family Counsellors Association, Inc.

MINUTES of AFCA ANNUAL GENERAL MEETING

Friday 29 August, 2008
'La Vita' Convention Room
127 Kendal Street, Cowra NSW 2794

Meeting opened at 9.33am

Chairperson: Meg Bensen

Minutes taken by: Lesley Withey

1. Welcome & Introductions:

Present: Boyd Pearson, Faye Hansen, , Anne Hopkins, Sue Huehn, Melinda Abdul Rahim, Meg Bensen, Yvonne McDonell, Helen Sellar, Lesley Withey, Felicity Garland, Clayton Rogers, Margaret Hough, Joanne Khurana, Vicki White, Gail Stivano, Kath Webb, Maya Floyd, Lara, Annette Coulter, John Hazlewood, Ingrid Wells.

2. Apologies:

JenniSheridan-Lathem, Grahame Williams, Linda Johansn, Deb Walton, Melissa Mcleod

3. Confirmation of Minutes of the AGM held on 16th August, 2007

The previous Minutes were read and accepted.

Moved: Faye Hansen Seconded: Yvonne Mc Donell Carried:

4. Business arising from previous minutes:

Web Site for AFCA:

The AFCA web site has been working very well over the past year, thanks to Grahame Williams from Yvonne, Annette and all the AFCA members.

Newsletter: see 10.2 on these minutes

5. Reports:

5.1 Chairperson's Report

Moved: Annette Coulter Seconded: Sue Huen - Carried.

5.2 Membership Officer's Report

Memberships remained constant throughout the year

5.3 Treasurer's Report: Melinda Abdul Rahim

The AFCA received extra funding of \$6000,00 from DoCS for the 2008 conference.

The AFCA auditor has extra membership fees that were not included in the Audit papers.

Melinda is yet to be notified of these fees and will amend this on the web site.

Propose a motion to have all final treasurers report funds 2007/2008 on AFCA web site before AFCA conference begins. All in favour.

Moved by Boyd Pearson and Seconded by Annette Coulter. - Carried.

6. Election of Regional Representatives:

Hunter: Grahame Williams and Clayton Rogers

Country Region: Meg Bensen and Melinda Abdul Rahim.

Western Sydney Region: Jo Khurana and Vicki White

Inner Metropolitan: Lesley Withey and Maya Floyd

7. Election of Executive Committee:

Sue Huen stood in as the returning officer as Meg Benson stood down from Chair person Position until Clayton Rogers was elected and stepped up into the role.

Chairperson: Clayton Rogers
Moved: Annie Hopkins Seconded: Ingrid Wells - Carried

Vice Chairperson: Grahame Williams
Moved: Lesley Withey Seconded: Jo Khurana - Carried

Secretary: Lesley Withey
Moved: Annette Coulter Seconded: Annie Hopkins - Carried

Treasurer/ Public Officer: Melinda Abdul Rahim
Moved: Margaret Hough Seconded: Yvonne McDonell - Carried

Membership Officer: Joanne Khurana.
Moved: Margaret Hough Seconded: Yvonne McDonell - Carried

8. General Business:

Executive to examine the changes to 2007-2008 chairperson report, which must include activities prior to June 2008: Nominated by Annie Hopkins

The Executive committee is to examine the changes contained in the "Associations Incorporation Bill" Any changes are to be advised by Executive committee to all AFCA members through the web site.

Motioned by Annette Coulter and Seconded by Boyd Pearson - Carried.

The Western Sydney Region will organise the next conference in and around 26-28th August 2009.

Executive Committee acknowledged 21 years of being AFCA members leading now to becoming Life members: they are Yvonne McDonell and Faye Hansen.

Congratulations!!!!!!

Lesley to write a thank you letter on behalf of all AFCA members to Grahame Williams for all the wonderful work and time he has put into maintaining our web site over the past year and previously.

The fair trading document sent by Grahame for AFCA was discussed at the AGM for items to be voted in, however the AFCA committee has been given the approval to discuss this document at our next executive meeting and then the executive committee are responsible for implementing any new changes that are relevant for the Association.

The AFCA Members has given permission to the AFC Executive committee to make any amendments to the AFC constitution, policies, procedures, and to the financial audit at the next Executive meeting and vote to make changes necessary for AFCA.

9. Next Years Conference

The chairperson writes up a report to the 30th June only, to present at the conference to all AFCA members present.

10. The Next Newsletter

Newsletter: All regional AFCA groups will send reports of their activities, i.e. things of interest, dates and their location to Grahame Williams in mid March and mid October. These reports will be put onto the AFCA website, and each regional group will nominate a member to carry out this report.

11. Training Days

Executive committee to begin organizing a training day and the Christmas party for 2009 at The next executive meeting to be held at Darling Harbour on 26th September at 10.30am

12. Meeting Closed:

Thank you to members who attended the 2008 AFCA AGM.
The meeting closed at 10.49am