

# Adolescent & Family Counsellors Association, Inc.

## MINUTES of AFCA ANNUAL GENERAL MEETING

Thursday 16 August, 2007  
at 290 Pacific Hwy, The Squids Ink Motel Conference Room.

Meeting opened at 13:38

Chairperson: Meg Bensen

Minutes taken by: Grahame Williams.

### 1. Welcome & Introductions:

**Present:** Boyd Pearson, Faye Hansen, Jenni Sheridan-Latham, Anne Hopkins, Grahame Williams, Sue Huehn, Melinda Abdul Rahim, Meg Benson, Yvonne McDonell, Helen Sellar, Lesley Withey, Felicity Garland, Clayton Rogers, Leanne Tillock, Margaret Hough, Kristy Durand, Joanne Khurana, Vicki White, Gail Maffesoni, Kath Webb, Linda Johansn.

### 2. Apologies:

Moy Dibden, Ingrid Wells, Deb Walton, Annette Coulter Michelle Dunn

### 3. Confirmation of Minutes of the AGM held on 31st August, 2006

The previous Minutes were read and accepted.

Moved: Boyd Pearson. Seconded: Melinda Abdul Rahimm - Carried.

### 4. Business arising from previous minutes:

#### Website

Grahame has the website up and running and it now becomes the central point for AFCA official documents.

#### Stat's Package

Decided that this matter would now be dropped as new package to be forthcoming deom DOCS.

### 5. Reports:

#### 5.1 Chairperson's Report

Meg's Report is attached.

Moved: Boyd Pearson. Seconded: Yvonne McDonnell - Carried.

## **5.2 Membership Officer's Report – Sue Huehn**

Sue's report attached.

Moved: Melinda Abdul Rahimm Seconded: Gail Maffesoni - Carried

## **5.3 Treasurer's Report: Melinda Abdul Rahim**

Treasurer's Report attached.

Moved: Jenni Sheridan-Latham Seconded: Annie Hopkins - Carried.

## **6. Election of Regional Representatives:**

**Hunter:** Grahame Williams and Clayton Rogers.

**Country Region:** Meg Bensen and Melinda Abdul rahimm.

**Western Sydney Region:** Jo Khurana and Vicki White.

**Inner Metropolitan:** Lesley Withey.

## **7. Election of Executive Committee:**

Chairperson: Meg Bensen

Vice Chairperson: Grahame Williams

Secretary: Lesley Withey

Treasurer/ Public Officer: Melinda Abdul Rahimm

Membership Officer: Joanne Khurana.

### **Account Signatories will be:**

Chairperson: Meg Bensen

Vice Chairperson: Grahame Williams

Secretary: Lesley Withey

Treasurer/ Public Officer: Melinda Abdul Rahimm

## **10. General Business:**

### **10.1 Next Years Conference**

The Country Region will organise the next conference in and around August.

Motioned: Jenni Sheridan-Latham Seconded: Annie Hopkins - Carried

## **10.2 The Next Newsletter**

The Newsletter will now be part of the website with it being ongoing with quarterly reports and updates from each region to be submitted for publication.

Motion: “AFCA newsletters cease as a hard copy and evolve into the website – updated when relevant for all members to contribute to.”

Motioned by: Sue Huehn Seconded by: Jenni Sheridan-Latham - Carried

## **10.3 Training Days**

Motion – “Training days as mentioned in policies and procedures be altered from ‘there will be 4 training days per year’ to ‘ there will be one or more training days per year – discounts for members apply’

Motioned: Sue Huehn Seconded : Faye Hansen – Carried

## **10.4 DOCS Sponsorship**

Motion – “The AFCA Executive Committee apply for DOCS Sponsorship in January of each year to help pay for the Conference.”

Motioned: Faye Hansen Seconded: Sue Huehn - Carried

## **11. Meeting Closed:**

Thank you to members who attended the AGM. The meeting closed at 14.45